



Student Number									
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STUDENT ENROLMENT FORM

SECTION A: -PERSONAL DETAILS

1. Course.....Applicants Qualification.....
2. Surname: Mr. / Mrs./Miss.....First Names.....
3. Other Names.....Date of Birth.....
4. Passport/ID No.....Gender.....
5. Residential Address.....Tel no.....
6. Postal / E- mailAddress.....Cell.....
7. Occupation.....Employer.....
8. Course applied for:.....

NB: Attach certified copies of your ID/Passport, qualification certificates and CV. Recommendation letters from your employers if in employment.

SECTION B: - COURSE FEE STRUCTURE

8. Non- Refundable Registration Fee: N\$ 500 (Five hundred N\$)
9. Tuition fee for each level: N\$ 50,000 (Fifty Thousand N\$) includes accommodation, training materials etc.
10. **Total: N\$ 50,500. (Fifty Thousand, Five Hundred N\$)**

PAYMENT PLAN

11. I undertake to pay the fees shown under section B on numbers 8,9,10, as follows, on enrolment
N\$.....and.....monthly instalments of N\$.....on the first day of each month.

NB. In the event of due fees being more than 30 days in arrears, the whole amount as set out section B less amounts already paid, shall be due and payable.

Please note

- The tuition fees quoted above include; copy fee, study material, student card, lab fee, practical fee, text books, stationary and accommodation.

▪ JHM Education Technologies College – RESERVES THE RIGHT TO REVIEW FEES WHENEVER NECESSARY

12. The college reserves the right to amend timetables from time to time.

13. Starting date

14. Duration of course per level **12 months**.

15. Tick which course?

AGRICULTURE LEVEL 2

- A. National Cert (Crop & Horticulture production) L 2 ☐
- B. National Cert (Farm Machinery & Infrastructure L 2 ☐
- C. National Cert (Livestock Husbandry) L 2 ☐

AGRICULTURE LEVEL 3

- A. National Cert (Crop & Horticulture production) L 3 ☐
- B. National Cert (Farm Machinery & Infrastructure L 3 ☐
- C. National Cert (Livestock Husbandry) L 3 ☐

AGRICULTURE LEVEL 4

- A. National Vocational Certificate in Agriculture L 4 ☐

AGRICULTURE LEVEL 5

- A. National Vocational Diploma in Farm Management L 5 ☐

SECTION C

16. Next of kin.

Person responsible for paying fees

Mrs./Mr./Miss.....

Relationship to student.....

Residential address.....

Postal address.....Tel.....

Occupation.....Employer.....

PAYMENT CONDITIONS AND REFUND POLICY

SECTION D: -REGISTRATION FEE

17. Registration fees is applicable to all applicants and must be paid on enrolment.

SECTION E: -INSTALLMENT OPTIONS

18. Monthly instalments are due by the first day of every month.

SECTION F: - DISCOUNTS

19. Payment in full prior to commencement will attract a 2% discount

20. Payment by monthly instalment - no discount.

SECTION G: - REFUNDS

The following regulations apply to this application

21. In all Courses the registration is non-refundable.

22. If the College rejects an application or withdraws an offer of course placement, a full refund of fees will be made.

23. If a student withdraws from a course after enrolment a cancellation fee may be charged and will be deducted from any tuition fees paid. Cancellation fees apply to either the first or subsequent term of a Course as appropriate; the notice periods below apply to each and every term.

24. Provided that the College receives written notice of the intention to withdraw the following cancellation fees apply.

- 4 weeks or more prior to commencement: no cancellation fee applies to un-commenced terms.
- Less than 4 weeks prior to commencement: 20% of the applicable termly/ monthly fee.
- After commencement: 100% of the applicable termly/ monthly fee.

25. The Management may waive these regulations in exceptional circumstances at their absolute discretion and their decision is final.

SECTION H: - DECLARATION BY APPLICANT

26. I fully understand that my signature on this Enrolment Form constitutes my acceptance of JHM TECHNOLOGIES College's enrolment and refund policies.

27. If accepted for my chosen Course of study at JHM TECHNOLOGIES College, I undertake to participate actively in all lectures, tutorials and project sessions and to obey the College's rules and regulations. I accept that there may be some changes to the Course content and fees structure without prior notification.

28. I declare that the information on this enrolment form is true and complete in every particular aspect.

.....
Signature

.....
Date

.....
Parent/ Guardians/ Employer (Sponsor) signature

.....
Date

ACCEPTED BY

(FOR AND BEHALF OF JHM TECHNOLOGIES COLLEGE)